FEDERAL BUREAU OF INVESTIGATION
FOI/PA
DELETED PAGE INFORMATION SHEET
FOI/PA# 1346539-0

Total Deleted Page(s) = 34
Page 4 ~ Referral/Direct;
Page 5 ~ Referral/Direct;
Page 6 ~ Referral/Direct;
Page 7 ~ Referral/Direct;
Page 8 ~ Referral/Direct;
Page 9 ~ Referral/Direct;
Page 10 ~ Referral/Direct;
Page 11 ~ Referral/Direct;
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Page 25 ~ Referral/Direct;
Page 28 ~ Referral/Consult;
Page 29 ~ Referral/Consult;
Page 30 ~ Referral/Consult;
Page 31 ~ Referral/Consult;
Page 32 ~ Referral/Consult;
Page 33 ~ Referral/Consult;
Page 34 ~ Referral/Consult;
Page 35 ~ Referral/Consult;
Page 36 ~ Referral/Consult;
Page 37 ~ Referral/Consult;
Page 42 ~ Referral/Consult;
Page 77 ~ Referral/Direct;

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~~SECRET~~

2-original & duplicate
1-yellow
1-M Belmont 1-Liaison
1-Mr. Bartlett 1-Mr. Huelskamp

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 06-25-2012

REC- 69 1 - 2295

BY COURIER SERVICE

Date: May 21, 1959

To: Director
Office of Civil and Defense Mobilization
Executive Office Building
Washington 25, D. C.

From: John Edgar Hoover, Director
Federal Bureau of Investigation

Subject: SPECIAL STUDY OF THE
FEDERAL RELOCATION ARC

Reference is made to your letter dated May 19, 1959, which enclosed a paper entitled "Special Study of the Federal Relocation Arc" and requested this Bureau's comments, particularly with regard to the estimated number of Federal Bureau of Investigation personnel needed for essential staffing requirements.

With regard to our staffing requirements as set forth on page 19, Attachment E, of referenced paper, the figure of 336 under Column 2 is correct, the figure 15 under Column 3 should be reduced to 2, the figure 5 under Column 4 should be reduced to 2, and the figure 331 under Column 5 should be increased to 336.

As a matter of information, the Department of Justice solicited our views concerning the above-referenced paper and our staffing requirements. By letter dated May 19, 1959, we furnished the above information to the Department of Justice for inclusion in its response to an Office of Civil and Defense Mobilization request.

BY COURIER SVC.
84 MAY 22
[illegible]

BLH:nck (7)

Cover memo Roach to Belmont, 5-21-59, re DEFENSE PLANS-SPECIAL STUDY OF THE FEDERAL RELOCATION ARC. BLH:nck

NOTE: Classified ~~Secret~~" inasmuch as it pertains to staff requirements in connection with the Federal Relocation Arc and the incoming from OCDM was so classified.

Tolson
Boardman
Belmont
Mohr
Nease
Parsons
Rosen
Tamm
Trotter
Clayton
Tele. Room
Holloman
Gandy

DeLoach
Quire
C. Sullivan

MAIL ROOM

~~SECRET~~

DO-6

OFFICE OF DIRECTOR
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

June 16, 1959

The attached was sent to the Director from the Office of the Attorney General.

Attachment
hbb

Mr. Tolson ✓
Mr. Belmont ✓
Mr. DeLoach
Mr. McGuire
Mr. Mohr
Mr. Parsons
Mr. Rosen
Mr. Tamm
Mr. Trotter
Mr. Jones
Mr. W.C. Sullivan
Tele. Room
Mr. Holloman
Miss Holmes
Miss Gandy

Please keep
Belmont
6-17-59
J.E.H.

(ENCLOSURE) ENCLO. ATTACHED

REC- 23

66 17381-2296

JUN 22 1959

59 JUN

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: June 17, 1959

FROM : R. R. Roach

SUBJECT: DEFENSE PLANS - SPECIAL STUDY OF THE FEDERAL RELOCATION ARC CABINET PAPER 6-12-59

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

SYNOPSIS:

Cabinet Paper dated 6-12-59 relating to a Special Study of the Federal Relocation Arc received from Office of Attorney General by routing slip dated 6-16-59. Paper and its recommendations were approved by President at Cabinet meeting 6-5-59 and it requires action by Office of Civil and Defense Mobilization (OCDM), General Services Administration (GSA), and Bureau of the Budget.

Paper sets forth a review of the Federal Relocation Arc and approved recommendations in the paper are:

Referral/Consult

b7E

1 - Mr. Tamm (Attention: Mr. [redacted])
1 - Mr. Mohr (Attention: Mr. Gauthier)
1 - Mr. Belmont
1 - Liaison Section
1 - Mr. Bartlett
1 - Mr. Minnich

JTM:nc (7)

REC- 36 66-17581-2

JUL 6 1959

Memorandum Roach to [redacted]mont
RE: DEFENSE PLANS -
SPECIAL STUDY OF THE
FEDERAL RELOCATION ARC
CABINET PAPER 6-12-59

SYNOPSIS (Continued)

Referral/Consult

Over-all, paper has no immediate effect upon Bureau. However, anticipated that either or both GSA and OCDM will contact Bureau regarding modifications to our site and related assistance to support inclusion into GSA budget of $770,000 for any such modification.

ACTION:

None. Informative.

I am not so certain. We must know what $770,000 covers at [redacted]. I don't intend to have FBI used as a dumping ground unless it is practical & necessary. JEH

b7E

Memorandum Roach to B[redacted]mont
RE: DEFENSE PLANS -
SPECIAL STUDY OF THE
FEDERAL RELOCATION ARC
CABINET PAPER 6-12-59

DETAILS:

The Office of the Attorney General, by routing slip dated 6-16-59, forwarded to the Director a Cabinet Paper dated 6-12-59 relating to a Special Study of the Federal Relocation Arc. The paper and its recommendations were approved by the President at the Cabinet meeting of 6-5-59 and it requires action by Office of Civil and Defense Mobilization (OCDM), General Services Administration (GSA), and the Bureau of the Budget.

The paper sets forth a review of the Federal Relocation Arc regarding the optimum number of relocation sites and the giving of greater protection to selected sites. Approved recommendations in the paper are:

Referral/Consult

Memorandum Roach to B[redacted]mont
RE: DEFENSE PLANS -
SPECIAL STUDY OF THE
FEDERAL RELOCATION ARC
CABINET PAPER 6-12-59

Referral/Consult

Over-all, this paper has no immediate effect upon the Bureau. However, it can be anticipated that either or both GSA and OCDM will be contacting the Bureau regarding modification to our relocation site and any related assistance necessary to support the inclusion into GSA's budget of $770,000 for any such modification.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: June 19, 1959

FROM : R. R. Roach

SUBJECT: DEFENSE PLANS - SPECIAL STUDY
THE FEDERAL RELOCATION ARC
CABINET PAPER 6-12-59

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

Memorandum Roach to Belmont 6-17-59 analyzed a Cabinet Paper dated 6-12-59 relating to a Special Study of the Federal Relocation Arc. The paper and its recommendations were approved by the President at Cabinet meeting 6-5-59.

Referral/Consult

Referenced memorandum observed that over-all paper has no immediate effect upon the Bureau; however, anticipated that either or both GSA and Office of Civil and Defense Mobilization (OCDM) will contact the Bureau regarding modification of our site and related assistance to support inclusion into GSA budget of $770,000 for any such modification. The Director noted: "I am not so certain. We must know what $770,000 covers at [redacted]. I don't intend to have FBI used to get any such sum unless it is practical and necessary." b7E

On 6-19-59 Messrs. Bartlett and Minnich, Liaison Section, determined from Mr. Ed Cox, OCDM, the following:

The cost figure $770,000 for our site is for construction of an underground facility of one or two floors, dependent upon available space. The cost is based upon a capacity of 336 persons, 115 square feet per person, and a unit per square foot cost of $20, for a total square footage of 38,640 - total cost is figured at $772,800, which was rounded off for presentation to the Cabinet at $770,000. This cost includes the basic structure and certain basic equipment, such as air conditioning, decontamination room, an interior well for water, certain messing facilities, etc. It does not include furniture, such as chairs, desks, beds, etc. Over-all cost of program for 17 sites involved is $12,790,000 and GSA-OCDM have not yet figured out ground rules for presentation to Congress. However, the amount will be included in GSA's fiscal 1961 budget.

b7E

REC-36 44-1731-2299

1 - Mr. Tamm (Attention: Mr. [redacted])
1 - Mr. Mohr (Attention: Mr. Gauthier)
1 - Mr. Parsons
1 - Mr. Belmont
1 - Liaison Section
1 - Mr. Bartlett
1 - Mr. Minnich

JTM:nck (8)

59 JUL 1 1959

C773

JUL 6 1959

LIAISON

Memorandum Roach to Belmont
RE: DEFENSE PLANS - SPECIAL STUDY OF THE
FEDERAL RELOCATION ARC, CABINET PAPER 6-12-59

GSA-OCDM representatives very soon will be calling upon agencies affected to determine all factors involved, such as location and interior design. It is up to GSA-OCDM to sell program to Congress; however, Cox commented that Congress may ask the agencies concerned if the construction is necessary and since "it is an Administration program, agencies will be expected to support it as a requisite to their Continuity of Government program." Cox, in a week or two, may be able to obtain more details concerning the survey conducted of our site and if so will furnish same to Minnich.

Observations:

GSA-OCDM have not worked out the specific details as they pertain to each site. They used a basic formula of capacity, square feet, and unit cost for all sites concerned and it is noted that by this formula, the cost for our site is one of the lowest; for example,

[redacted] b7E

Due to the obvious sketchy intentions of GSA-OCDM under this program, it appears advisable to have representatives from the Administrative, Laboratory, Files and Communications, and Domestic Intelligence Divisions confer with GSA-OCDM representatives when they call and fully determine the practical and necessary aspects of this program upon the Bureau.

RECOMMENDATION:

Representatives from Administrative, Laboratory, and Files and Communications Divisions be designated, together with the Defense Plans Supervisor, Domestic Intelligence Division, to confer with GSA-OCDM representatives when they call to determine the practical and necessary aspects of the program upon the Bureau.

I think Belmont should get all of this information now so we can reach a decision.

[redacted] b7E may object to such work at [redacted].

I concur.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: June 22, 1959

FROM : R. R. Roach

SUBJECT: DEFENSE PLANS - SPECIAL STUDY OF THE FEDERAL RELOCATION ARC CABINET PAPER 6-12-59

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W. C. Sullivan
Tele. Room
Holloman
Gandy

Memorandum Roach to Belmont 6-17-59 advised President, at Cabinet meeting 6-5-59, approved Office of Civil and Defense Mobilization (OCDM) program to provide fallout protection to 17 selected sites in the Federal Relocation Arc, the estimated cost of (LAST) modification to our site being $770,000, which, together with cost of modifying other sites is to be included by General Services Administration (GSA) in its 1961 budget. Observation was made that the Cabinet Paper had no immediate effect upon FBI but we could anticipate GSA and OCDM contacting us regarding this program, to which the Director noted: "I am not so certain. We must know what $770,000 covers at [redacted]. I don't intend to have FBI used to get any such sum unless it is practical & necessary." Memorandum Roach to Belmont 6-19-59 advised cost figure for our site is for construction of an underground facility using a basic formula of capacity, square feet, and unit cost for all sites. It noted GSA-OCDM have not yet figured out ground rules for presentation to Congress and observed that due to obvious sketchy intentions of GSA-OCDM under this program, representatives from Administrative, Laboratory, Files and Communications, and Domestic Intelligence Divisions confer with GSA-OCDM representatives when they call to fully determine practical and necessary aspects of program upon the Bureau. Recommendation was made to have representatives from these Divisions designated to confer with GSA-OCDM for this purpose, to which Mr. Tolson noted: "I think Belmont should get all of this information now so we can reach a decision. [redacted] may object to such work at [redacted]." and the Director noted: "I concur." b7E b6 b7C b7E

On 6-22-59 SAC [redacted] conferred with [redacted], who advised that an underground structure consisting of a basement and sub-basement encompassing 39,200 square feet could be placed [redacted]. Mr. [redacted], at no cost to the Bureau, is preparing a sketch of such an addition. Further, [redacted] advised SAC [redacted] that there would be no problem in constructing such a facility even though the funds would be coming from GSA. He advised [redacted] would approve such construction and that he would mention it to [redacted].

57 JUL 9

REC-36

66-1281-2300

1 - Mr. Tamm (Attention: Mr. [redacted]) b7E
1 - Mr. Mohr (Attention: Mr. Gauthier)
1 - Mr. Parsons
1 - Mr. Belmont
1 - Liaison Section
1 - Mr. Bartlett
1 - Mr. Minnich JTM:nck (8)

10 JUL 6 19

LIAISON

Memorandum Roach Belmont
RE: DEFENSE PLANS - SPECIAL STUDY OF THE
FEDERAL RELOCATION ARC, CABINET PAPER 6-12-59

In an effort to resolve some of the other ramifications to this matter, on 6-22-59 Supervisor Minnich, Defense Plans Desk, re-contacted Ed Cox, OCDM. Cox was unable to make available any verbal or printed information as to the basic design of such a structure or the equipment which would be included in the cost figure or the equipment we would be expected to provide. He could not furnish the identity of the GSA-OCDM team which would call upon us. He frankly admitted the teams were not composed as yet, adding that GSA is losing one of its best men on this work which will undoubtedly delay the program. He could give no indication as to when they will call upon us other than to say he hoped it would be soon. It is very obvious that OCDM has proceeded on the theory of getting Cabinet and Presidential approval for the over-all program prior to working out the final details and specifications with respect to each site.

Observations:

The practical aspects of this program of consolidating the Federal Relocation Arc of which we are a part into 17 sites, protected from fallout, is primarily a matter for GSA and OCDM to sell to Congress on the basis of its Continuity of Government Program. Conventional buildings of brick and glass do not provide protection from fallout and underground facilities with appropriate equipment are the only answer to harden sites. The FBI, of course, will benefit from the construction of underground facilities at our site since such facility will afford protection from fallout and assure our capability to fulfill our responsibilities in event of an emergency. Further, in the event such a facility is constructed at such time as additional above-ground facilities are needed at [redacted], same can be built on top of the underground facility at a reduced cost. b7E

Since this is an Administration program with the backing of the President and inasmuch as we are a part of the Federal Relocation Arc, as a consequence of our tremendous responsibilities in the event of an emergency, it appears necessary that we cooperate with GSA-OCDM from the standpoint of our site. We cannot justifiably deny that an underground facility affording fallout protection is not needed as a contributory factor in the Continuity of Government Program for the fulfillment of our responsibilities under emergency conditions. We should, of course, during any negotations with GSA-OCDM continually keep in mind that it is OCDM's over-all program. Further, as soon as OCDM has worked out its specifications and requirements, we should definitely determine any costs to us from a standpoint of equipment, maintenance, and month-to-month utilities.

Upon receipt of the sketch being prepared by [redacted] and any OCDM specifications, the Defense Plans Supervisor should confer with the Divisions concerned in order to determine the most practical and best layout of such a facility. b7E

RECOMMENDATION:

Liaison Section will continue to follow this matter very closely with Mr. Cox of OCDM, contacting him at least once a week regarding GSA-OCDM's intentions in this matter. Further, as soon as the sketch being prepared by [redacted] b7E and any OCDM specifications are received, Defense Plans Desk will confer with the Divisions concerned to determine the most practical and best layout of such an underground facility.

OK.
K.

At such time as this matter comes up for appropriations, the request will have to be pushed by GSA and OCDM. The Bureau's position will be that we will do the job assigned to us in an emergency with whatever facilities we have. If the over-all Government program requires hardened sites for emergency agencies, the FBI should be included, but the funds should be justified on the basis of the over-all Government program.

John
Right. I don't intend to allow FBI to be used as a lever for $.
K

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: July 9, 1959

FROM : R. R. Roach

SUBJECT: DEFENSE PLANS - BRIEF OF EVACUATION AND RELOCATION PLAN

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

Above-captioned document has been revised. The enclosed original pages are for the Director's copy maintained in Mr. Holloman's Office.

Cover page - Revised to show current date.

Page 6A - Revised to show current [redacted] telephone number to be used by employee's dependents. b7E

RECOMMENDATION:

That existing copies of captioned document be revised accordingly.

Enclosures

1-Mr. Holloman (with enclosure)
1-Mr. Belmont (with enclosure)
1-Mr. McGuire (with enclosure)
1-Mr. DeLoach (with enclosure)
1-Liaison Section (with enclosure)
1-Mr. Minnich (with enclosure

BLH:amw
(7)

Changes made in Director's copy 7/10/59 gms

REC- 41 44-1731-2304

EX.

10 JUL 10 1959

C773

55 JUL 15 59 1959

LIAISON

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: July 8, 1959

FROM : R. R. ROACH

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

SUBJECT: BUPLANS - DOMESTIC INTELLIGENCE DIVISION
ESSENTIAL RECORDS

One copy each of the following is attached for storage with the other Interdepartmental Intelligence Conference (IIC) material which has previously been forwarded to [redacted]:

b7E

Agenda, IIC Working Committee meeting, April 8, 1959
Minutes, IIC Working Committee meeting, April 8, 1959
Agenda, IIC Working Committee meeting, May 6, 1959
Minutes, IIC Working Committee meeting, May 6, 1959
Agenda, IIC Working Committee meeting, June 10, 1959
Minutes, IIC Working Committee meeting, June 10, 1959
Agenda, IIC meeting, 7/1/59
Minutes, IIC meeting, 7/1/59

ACTION:

[redacted] The above-listed material should be forwarded to for storage.

b7E

Enclosures (8)

GAD:hke
(6)

1-Mr. Belmont
1-Mr. [redacted]
1-Mr. Minnich
1-Mr. Day
1-Liaison

b7E

Forwarded at [redacted]
7-13-59 7:13

REC- 15

66-17381-2309

JUL 14 1959

55 JUL 15 1959

5-3

O EMERGENCY HEADQUARTERS FILE - S.C.B.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: 7-28-59

FROM : F. A. FROHBOSE

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

SUBJECT: DEFENSE PLANS - SPECIAL STUDY OF THE FEDERAL RELOACTION ARC CABINET PAPER 6-12-59

Pursuant to approved recommendation in memorandum Roach to Belmont, 6-22-59, Liaison has been following captioned matter very closely with the Office of Civil and Defense Mobilization (OCDM). This matter involves an OCDM - General Services Administration (GSA) program for modifying seventeen selected sites (including our [redacted] site) in the Federal relocation arc. b7E

Mr. Cox, OCDM, was contacted on 7-6-59, at which time he said he expected a report some time during the next week, and that there had been no change in the situation to that date. On 7-17-59 Cox was again contacted and said that the situation was still unchanged; that OCDM was awaiting a detailed report of a survey team which surveyed the Bureau's [redacted] site in April. Cox said that the corps of engineers representative who had the notes on the April survey was away on annual leave, but was due back in the early part of the following week. On 7-24-59, when OCDM was contacted, it was found that Cox is on three weeks annual leave; that the report expected earlier that week had not yet been received; and that the status of the matter was unchanged. Mr. [redacted], who is handling the work of Mr. Cox in the latter's absence said that he would call the Bureau Liaison representative when the above report comes in. b6 b7C b7E

RECOMMENDATION:

Inasmuch as this matter appears to be lagging at OCDM, and in view of the assurance by OCDM that we will be advised when the detailed report concerning the Bureau's site has been turned in, it is recommended that Liaison follow this matter on a monthly basis with OCDM, rather than on a weekly basis as originally required by referenced memorandum.

66-17581-2311

JMF/nmn
(8)
1 - Mr. Belmont
1 - Mr. Tamm (Attention: Mr. [redacted])
1 - Mr. Mohr (Attention: Mr. Gauthier)
1 - Mr. Parsons
1 - Mr. Minnich
1 - Liaison
1 - Mr. Fitzgerald

b7E

33 AUG 4 1959

LIAISON

SAC, [redacted] August 14, 1959 b7E

DIRECTOR, FBI PERSONAL ATTENTION

BUPLANS

Reference is made to Bureau letter dated July 31, 1958, in which certain information concerning the Special Agents' Insurance Fund and the Charles S. Ross Fund was set out. Since, in accordance with Bureau instructions, these records are maintained at [redacted], this information is b7E being directed to you for inclusion in the confidential records repository. There is contained herein a listing of all bonds purchased for the Special Agents' Insurance Fund and the Charles S. Ross Fund:

As of the close of business June 30, 1959, the Special Agents' Insurance Fund maintained the following accounts:

BANK	BOOK NUMBER	AMOUNT
Alexandria National Bank	4128	$ 9,357.25
American Savings and Loan Association	27982	9,982.37
American Security and Trust Company -		
Southwest Branch	55314	4,050.21
Pennsylvania Avenue Branch	20210	2,197.09
Bank of Maryland - Bowie Branch	B-1339	8,495.84
Capital City Savings and Loan Association	S-155937	9,489.23
Citizens Federal Savings and Loan Association	13	9,416.57
Columbia Federal Savings and Loan Association	P-1999	9,419.30
Enterprise Federal Savings and Loan Association	S-7749	8,680.68
First National Bank of Washington	None	10,187.50
Home Federal Savings and Loan Association	S-2454	9,288.66
Interstate Building Association	E-54-134	8,481.02
Liberty Savings and Loan Association	11715	3,617.74
Metropolis Building Association	8683	9,122.62
National Bank of Washington - Liberty Branch	L-33645-A	4,107.03
National Permanent Savings and Loan Association	38-470	3,666.09
Perpetual Building Association	122-1287	8,665.22
Prudential Building Association	12415	8,820.62
Union Trust Company	G-78683	3,250.42
Washington Permanent Building Association	34-273	8,619.87
	TOTAL	$148,915.80

MAILED 19
AUG 14 1959
COMM-FBI

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

AUG 14 1959

1 - Mr. Gauthier (sent direct)
CQS:hif (4)

MAIL ROOM ☐ TELETYPE UNIT ☐

REC- 33 44-17[illegible]-2320

10 AUG 17 [illegible]59

Letter to SAC, [redacted]
Re: BUPLANS

b7E

BONDS - SPECIAL AGENTS' INSURANCE FUND

DATE	SERIES	BOND NUMBER	FULL VALUE
10/31/47	F	X323005F	$10,000
10/31/47	F	X323006F	10,000
10/31/47	F	V264640F	5,000
10/31/47	F	M1220118F	1,000
10/31/47	F	M1220119F	1,000
2/56	J	V13548J	5,000
2/56	J	V13549J	5,000
2/56	J	V13550J	5,000
2/56	J	V13551J	5,000
2/56	J	V13552J	5,000
12/56	J	M178727J	1,000
12/56	J	V13672J	5,000
12/56	J	V13673J	5,000
12/56	J	V13674J	5,000
12/56	J	V13675J	5,000
12/56	J	V13676J	5,000
12/56	J	V13677J	5,000
12/56	J	V13678J	5,000
12/56	J	V13679J	5,000
12/56	J	V13680J	5,000
		TOTAL	$98,000

All Special Agents were members of the Special Agents' Insurance Fund at the close of business June 30, 1959, with the following exceptions:

NAME	OFFICE OF ASSIGNMENT
O' Brien, John J.	New York
Sullivan, James V.	Baltimore

Letter to SAC, [redacted]
Re: BUPLANS

b7E

As of the close of business June 30, 1959, the Charles S. Ross Fund maintained the following account:

BANK	BOOK NUMBER	AMOUNT
Enterprise Federal Savings and Loan Association	S-15-228	$7,441.98

BONDS - CHARLES S. ROSS FUND

DATE	SERIES	BOND NUMBER	FULL VALUE
9/1/51	F	X472025F	$10,000
9/1/51	F	X472024F	10,000
9/1/51	F	D711584F	500
9/1/51	F	D711583F	500
9/1/51	F	C1855039F	100
9/1/51	F	C1855038F	100
9/1/51	F	C1855037F	100
9/1/51	F	Q1240994F	25
9/1/51	F	Q1240993F	25
12/51	F	X472064F	10,000
12/51	F	V307150F	5,000
12/51	F	M1647498F	1,000
12/51	F	C1855359F	100
12/51	F	C1855358F	100
3/52	F	V307197F	5,000
3/52	F	M1804443F	1,000
3/52	F	D711800F	500
3/52	F	C1855594F	100
3/52	F	C1855595F	100
3/52	F	C1855596F	100
		TOTAL	$44,350

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Parsons

DATE: 8/17/59

FROM : B. J. White

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

SUBJECT: BUREAU DEFENSE PLANS
CHEMICAL AGENT DETECTOR KIT

The E-28 chemical detector kit which is maintained at [redacted], was checked on 8/10/59, by SA Robert M. Zimmers of the Laboratory. The kit is stored at [redacted] with the radiation detection equipment and as a result of the check it was determined that the chemicals in the kit appeared to be in good condition. b7E

There are two of these kits in the Bureau, one of which is maintained in the Laboratory and the other at [redacted]. The chemicals which change color and which are used to identify the various chemical agents are inclosed in glass tubes which are individually sealed in lead packets. According to plastic cards in both of the kits, the discard date for the chemicals is listed as April, 1959. However, we have previously checked with the Army Chemical Corps and these discards were based on extremely harsh conditions for possible combat usage at elevated temperatures. It was the belief of the Army Chemical Corps that the chemicals would last safely several years longer since both of our kits are stored at room temperature. b7E

We have been periodically checking the chemicals in the kit in the Laboratory and there appears to be no deterioration. We will continue to check these materials in the kit and they will be replaced in the event the tests show any slight decomposition of the chemicals.

ACTION:

For information only.

REC- 39 66-17381-2321

66-17381

10 AUG 18 1959

1-Mr. Minnich, Room 7635

BJW:FCP
(6)

59

August 27, 1959

Medical Officer In Charge
United States Public Health
Service Outpatient Clinic
Department of Health, Education
and Welfare, South Building
Fourth and D Streets Southwest
Washington 25, D. C.

Dear Sir:

[redacted], an employee of this Bureau, is being referred to your clinic for the determination of blood type and Rh factor. b6 b7C

You are authorized to bill the Federal Bureau of Investigation $3.75 for each employee listed.

Very truly yours,

Personnel Officer

ECK:pab
(7)
1 - J. T. Minnich
1 - J.S. Johnson

NOTE: It was recommended and approved 12/30/55 per memo entitled "War Plans - Blood Data" that employees on the evacuation list at SOG whose blood types and factors are unknown be typed and factored at USPHS at $3.75 each. These names are being furnished USPHS at its request in order that it may prepare and submit voucher to Bureau for payment.

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

REC- 73 [illegible] -1295 1-2323

20 SEP 1 1959

5 SEP MAIL ROOM TELETYPE UNIT

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont

DATE: 9-1-59

FROM : J. P. Mohr

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

SUBJECT: DEFENSE PLANS - SURVEY OF GENERAL SUPPLIES MAINTAINED AT THE BUREAU RELOCATION SITE

Memorandum from Roach to Belmont dated 3-24-59, captioned as above requires that each Division at the Seat of Government submit semiannually on March 5 and September 5 the condition of the general office supplies maintained at the relocation site to insure that the proper quantity is being maintained.

The SAC at [redacted] has the responsibility for the physical maintenance of the supplies maintained at the site and it is the responsibility of the defense plans co-ordinator in each Division to be responsible for checking the supplies listed under each Division to insure that all items so maintained are adequate and current. b7E

As you know, the supplies maintained at the relocation site have undergone a complete revision to conform with the new list approved by the Director which was submitted on 3-24-59. SAC [redacted] advised that all items listed in the memorandum of 3-24-59 have been obtained and stored at [redacted] and the items are presently in the process of being catalogued before storage in [redacted] which is specifically used by the FBI at [redacted] for storage of files and other material. This matter is being given very close attention by SAC [redacted] and Gauthier and it is expected that within the next four weeks the complete cataloguing of items will be completed at which time a memorandum to the Defense Plans Desk will be forthcoming advising that the program as set forth in memorandum dated 3-24-59 has been completed. b7E

RECOMMENDATION:

None; for information only.

LJG:pah
(4)
1 - SAC [redacted] (Sent Direct) b7E
1 - Mr. Minnich (Sent Direct)
1 - Mr. Gauthier (Detached)

REC-73 66-17381-2324

10 SEP 2 1959

53 SEP 9 1959

THREE

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: September 1, 1959

FROM : F. A. Frohbose

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

SUBJECT: DEFENSE PLANS -
RELOCATION OF THE DIRECTOR

Memorandum Frohbose to Belmont dated 8-21-59 contained recommendation approved by the Director for inclusion of Supervisor John F. Callaghan in the plan for emergency evacuation of the Director during other than normal working hours.

Supervisor Minnich, Defense Plans Desk, has personally delivered to Supervisor Callaghan the following maps and charts:

Date	Classification	Title
6-20-58	~~TOP SECRET~~	Chart A, Routes to [redacted]
6-20-58	~~TOP SECRET~~	Chart B, Route to [redacted]
6-20-58	~~TOP SECRET~~	Relocation Site Routes
11-13-58	~~TOP SECRET~~	Relocation Sites of Key Agencies
Undated	UNCLASSIFIED	Civil Defense Evacuation Routes, Washington Metropolitan Area

b7E

Additionally, a six-page listing of the emergency relocation sites of other Government agencies, undated, classified ~~TOP SECRET~~, was also delivered to Supervisor Callaghan.

At the time the foregoing materials were delivered to Supervisor Callaghan, he was briefed concerning his responsibilities in connection with this matter.

1 - Mr. Rosen (Attention: Mr. Callaghan)
1 - Mr. Belmont
1 - Liaison Section
1 - Mr. Minnich

JTM:nck (5)

REC- 63

66-17[illegible]-2325

10 SEP 3 1959

57 SEP 11 1959

LIAISON

UNRECORDED COPY FILED IN 66-17[illegible]-76

RECOMMENDATION:

That Investigative Division appropriately change its defense plan to reflect Supervisor Callaghan's inclusion in the plan for the emergency evacuation of the Director during other than normal working hours.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: August 21, 1959

FROM : F. A. Frohbose

SUBJECT: ~~X~~BUPLANS - ~~X~~RELOCATION OF THE DIRECTOR

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

Current planning for the evacuation of the Director and Mr. Tolson provides for Mr. Holloman (*) or Miss Gandy, after having been informed of the decision to relocate, to call either Inspector H. B. Fletcher, Training and Inspection Division, or Orrin H. Bartlett, Liaison Section, if evacuation is at a time other than during normal working hours and the Director is in Washington, D. C. Inspector Fletcher is retiring and ceases active duty on August 21, 1959.

Supervisor John F. Callaghan, Employees Security Section, Investigative Division, resides at 5315 42nd Street, N.W., telephone EMerson 2-9736, which is approximately 5 to 10 minutes' driving time from the Director's residence. Callaghan entered on duty in the Bureau December 29, 1941; is a nonveteran, non-Reservist, not on probation. He makes a very good personal appearance, being 6 feet ½ inch tall and weighing 181 pounds. He is an approved firearms instructor, is not a key evacuee in connection with defense plans, and it is believed that he is well qualified to handle this assignment.

RECOMMENDATION:

That Special Agent Callaghan replace Inspector Fletcher in the plan for the emergency evacuation of the Director during other than normal working hours.

1-Mr. Belmont
1-Mr. Holloman
1-Mr. Rosen
1-Liaison
1-Mr. Minnich

JTM:amw (6)

See Addendum Over

66-17581-2327

REC-31

10 SEP 4 1959

EX-

(*) Substitution will be made when new Executive Assistant to Director designated.

OCT 5 59 1959

ADDENDUM ADMINISTRATIVE DIVISION LLD:aab 8/24/59

SA Callaghan entered on duty 12/29/41, had extensive field experience in Oklahoma City, Philadelphia, and New York, and on 4/21/52 transferred to SOG. He has served in both Domestic Intelligence Division and Investigative Division and is presently assigned to Employees Security Section, Investigative Division. His record has been very good, he has only been censured once in his Bureau career (4/9/53 for failure to disseminate information to an interested Government agency). His last performance rating was "excellent" and he is completely available for any assignment and interested in and qualified for administrative advancement. SA Callaghan is 41 years of age. On his last physical examination at the Navy Hospital, Bethesda, 2/9/59, he was qualified for full duty without any restrictions. It is noted that according to this examination he is 6 feet tall, weighs 182 pounds and has a large frame which puts his weight within the desirable limits. Nothing was noted in a review of his file which would preclude giving him this very responsible assignment.

RECOMMENDATION:

That SA Callaghan be approved as a replacement for former Inspector H. B. Fletcher in connection with plans for emergency evacuation of the Director during other than normal working hours.

PERMANENT BRIEF OF THE FILE OF SA CALLAGHAN IS ATTACHED.

September 2, 1959

Medical Officer In Charge
United States Public Health
Service Outpatient Clinic
Department of Health, Education
and Welfare, South Building
Fourth and D Streets, Southwest
Washington 25, D. C.

Dear Sir:

Name checked with nonenatt

[redacted], an employee of this Bureau, is being referred to your clinic for the determination of blood type and Rh factor. b6 b7C

You are authorized to bill the Federal Bureau of Investigation $6.00.

Very truly yours,

Personnel Officer

ECK:pab
(7)
1 - J. T. Minnich
1 - J. S. Johnson

NOTE: It was recommended and approved 12/30/55 per memo entitled "War Plans - Blood Data" that employees on the evacuation list at SOG whose blood types and factors are unknown be typed and factored at USPHS at $6.00 each. These names are being furnished USPHS at its request in order that it may prepare and submit voucher to Bureau for payment.

REC-92 66-1731-2328

To be carried out by surreptitious entry

10 SEP 9 1959

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

55 OCT 5 1959 MAIL ROOM TELETYPE UNIT

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

1-Belmont
1-Parsons
1-Tamm (Attn: [redacted])
1-Mohr (Attn:Gauthier)
1-Liaison
1-Minnich

DATE: September 18, 1959

b7E

FROM : F. A. Frohbose

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

SUBJECT: ~~DEFENSE PLANS~~
~~SPECIAL STUDY OF THE~~
~~FEDERAL RELOCATION ARC~~
CABINET PAPER
6-12-59
~~HARDENING OF RELOCATION SITES-FEDERAL ARC)~~

Memorandum Frohbose to Belmont 7-28-59 advised Liaison has been following captioned matter closely with the Office of Civil and Defense Mobilization (OCDM). This matter involves an OCDM-GSA (General Services Administration) program for modifying (hardening) 17 selected sites, including the Bureau site, in the Federal Relocation Arc. Memorandum pointed out this matter appears to be lagging at OCDM and recommended Liaison follow on a monthly basis rather than on weekly basis as originally required by memorandum Roach to Belmont, 6-22-59.

Edward J. Cox, Director, Relocation Facilities Division, OCDM, advised on 9-17-59 that no real progress has been made to date regarding modifications to our site. He said one thing that has been holding them up is the feeling they must consult with [redacted] regarding construction at our site and the [redacted] site since both are [redacted] b7E [redacted]. He hopes to contact [redacted] regarding this sometime next week and if complications do not develop it may be possible to start conferring with all agencies concerned in this program regarding details of construction. The funds for this project are still to be included in the GSA's 1961 Budget and even if approved (Cox did not appear too optimistic re approval) Cox said it was extremely doubtful that plans could be drawn and actual construction started before 1961.

OBSERVATIONS

It appears from current information on this program that it is no . . . further off the ground then it was in June, 1959. It appears we will not obtain any real specifics until such time we are contacted by a GSA-OCDM survey team and given some evidence of progress by OCDM regarding this program.

RECOMMENDATION: EX-124 REC-37 66-17591-2329

That Liaison not follow this further with OCDM until such time as we are actually contacted by a GSA-OCDM survey team.

10 SEP 22 1959

JTM:sal (7)

LIAISON

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: October 1, 1959

FROM : F. A. Frohbose

SUBJECT: ~~DEFENSE PLANS - Intelligence Headquarters File~~
~~Baptist - S.O.G.~~
X BRIEF OF EVACUATION AND RELOCATION PLAN

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

Above-captioned document has been revised. The enclosed original pages, with one copy of each, are for the Director's brief and the copy of the brief formerly issued to Mr. Holloman, both of which are maintained in the Director's Office.

Cover page - Revised to show current date.

Pages 3, 4, and 19, and Tab P - Revised to indicate change in Department's relocation site.

Pages 13 through 18 - Revised to show current relocation sites of other government agencies.

Tab E - Revised to show personnel change.

RECOMMENDATION:

That existing copies of captioned document be revised accordingly.

Change made old pages destroyed 10-2-59 JWD.

Enclosures

BLH:sal (7)

1 - Director's Office (Holloman's Copy) (With enclosure)
1 - Mr. McGuire (With enclosure)
1 - Mr. DeLoach (With enclosure)
1 - Mr. Belmont (With enclosure)
1 - Liaison (With enclosure)
1 - Mr. Minnich (With enclosure)

EX-109 REC 31 66-1331-2341

10 OCT 2 1959

OCT 5 1959

4

2-Orig and 1 (1-Yellow)
1-Liaison
1-Minnich

(ST) SAC, [redacted] (66-2533) October 6, 1959

b7E

Director, FBI

SPECIAL ATTENTION

Emergency Headquarters Plans for S.O.G.

DEFENSE PLANS
EMERGENCY EVACUATION

66-17351-2441

ReBulet 1-26-59 which enclosed copies of a map entitled "Relocation Sites, Key Agencies" and a list of emergency relocation sites of other Government agencies, which documents were furnished in connection with the relocation of Bureau officials and the Attorney General.

Enclosed are 26 copies each of a map entitled "Relocation Sites, Key Agencies" and a list of emergency relocation sites of other Government agencies. These documents replace like documents presently in your possession and the old copies should be destroyed, with an appropriate record being made of the destruction.

You are again reminded that these documents are classified "~~Top Secret~~"; that they must be handled and maintained in accordance with the requirements of Executive Order 10501; and that a proper record must be kept of their distribution.

Enclosures (52)

JTM:sal (5)

[redacted]

66-17351-2344

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

MAIL ROOM ☑ TELETYPE UNIT ☐

55 OCT 14 1959

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont

DATE: October 7, 1959

FROM : F. A. Frohbose

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman

SUBJECT: ~~DEFENSE PLANS~~ - Replans - Emergency Headquarters for S.O.G.
~~LIAISON RECORDS AT RELOCATION SITE~~

On 10/5/59 during a personal check of the vital records at [redacted], which are the responsibility of the Liaison Section, by Supervisors J.T. Minnich and W. V. Cleveland, it was noted that cards were being maintained on both active and discontinued informants in our foreign offices. Discontinued informant cards have been maintained at the relocation site in the past since it was felt that in the event of an emergency it might be possible to locate and reactivate some of these informants. However, a spot check of the individuals listed as discontinued informants revealed two who are now deceased and others who were discontinued as far back as 1950. b7E

Inasmuch as the same information that appears on the cards at the relocation site is contained in Bureau files and the files of the foreign offices involved, it is not believed that the maintenance of cards on discontinued informants serves a sufficiently useful purpose to justify the space necessary to maintain these cards, it being noted that space is at a premium at the relocation site.

RECOMMENDATION:

It is recommended that the discontinued foreign informant cards at the relocation site be destroyed and that in the future as informants are discontinued in foreign offices, a memorandum be forwarded to [redacted] so that the card can be pulled and destroyed. In this way only cards on active foreign informants will be maintained at the relocation site. Domestic informant cards are now handled in this way. b7E

Handled at [redacted] 10-13-59

WVC:mls/sal (6)
1 - Mr. Belmont
1 - Mr. Tamm (Attention Mr. [redacted])
1 - Mr. Minnich
1 - Mr. Cleveland
1 - Tickler

EX.-

66-17381-2354

REC- 62

55 OCT 21 1959

10 OCT 16 1959

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: October 16, 1959

FROM : F. A. Frohbose

SUBJECT: DEFENSE PLANS - OFFICE OF CIVIL AND DEFENSE MOBILIZATION PROGRAM FOR AFFORDING PROTECTED FACILITIES TO CERTAIN RELOCATION SITES IN FEDERAL RELOCATION ARC

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

[redacted]

On 10-15-59, Ed Cox, Office of Civil and Defense Mobilization (OCDM), advised in connection with captioned program he would appreciate knowing how we handled funds in connection with original construction of [redacted]. OCDM, b7E in its preliminary consideration of affording protected facilities to our relocation site, is attempting to decide whether funds should be in General Services Administration budget or [redacted] budget. After checking with Inspector Callahan, Cox, on 10-16-59 was advised funds were obtained and contractors paid by the Bureau.

ACTION:

None, for information.

JTM:bas (5)
1 - Mr. Belmont
1 - Mr. Mohr (Attention Inspector Callahan)
1 - Mr. Minnich
1 - Tickler

EX. 109
REC. 37

66-12651-2352

12 OCT 21 1959

LIAISON

THREE

58 OCT 28 1959

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: October 6, 1959

FROM : F. A. Frohbose

SUBJECT: ~~Emergency Headquarters~~ Defense Plans - LIAISON RECORDS AT RELOCATION SITE

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

On October 5, 1959, Number One Man Cleveland and Supervisor Minnich, Liaison Section, made a personal check of vital records at [redacted] which are the responsibility of the Liaison Section. b7E

The records were found to be in excellent condition and no misfiles or delinquencies were noted.

It was observed, in connection with Interdepartmental Intelligence Conference (IIC) material stored at [redacted], that minutes and agenda of IIC meetings held during the period 4-26-49 through 4-6-55 are on microfilm. IIC records accumulated since the latter date now consist of three rather bulky envelopes which take up approximately one-quarter of a file drawer. Since space is getting a little tight in [redacted], it would appear desirable to place the IIC records from 4-6-55 through 9-9-59 on microfilm. b7E

RECOMMENDATION:

If you approve, appropriate arrangements will be effected with the Administrative Division to have the IIC records in question microfilmed.

done 10/28/59

1 - Mr. Tamm (Attention: Mr. [redacted]) b7E
1 - Mr. Mohr (Attention: Mr. Gauthier)
1 - Mr. Belmont
1 - Liaison Section
1 - Mr. Day
1 - Mr. Minnich

JTM:nck (7)

REC- 22 62-1738-2355

EX-[illegible]

10 OCT 29 1959

55 NOV 6 1959

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont

DATE: 11-3-59

FROM : Mr. Mohr

SUBJECT: DEFENSE PLANS - SURVEY OF GENERAL SUPPLIES MAINTAINED AT THE BUREAU RELOCATION SITE

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

Reference is made to memorandum from Mr. Mohr to Mr. Belmont dated 9-1-59.

The supplies as approved for maintenance at the relocation site at [redacted] are complete, stored properly, and available for immediate use during an emergency. The SAC at [redacted] has the responsibility for the physical maintenance of these supplies. Also, the Defense Plans Co-ordinators in each Division have further responsibility of checking the supplies listed for each Division to insure that all items so maintained are adequate and current. b7E

These items which consist of general office supplies and equipment are being adequately maintained to insure that they will be immediately available to the relocation staff during an emergency.

RECOMMENDATION:

None; for information only.

LJG:pha
(4)
1 - SAC [redacted] (Sent Direct) b7E
1 - Mr. Minnich (Sent Direct)
1 - Mr. Gauthier (Detached)

EX.

REC- 37

66-17811-2358

24 NOV 4 1959

55 NOV 12 1959

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: November 18, 1959

FROM : E. A. Frohbose

SUBJECT: DEFENSE PLANS - BRIEF OF EVACUATION AND RELOCATION PLAN

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

Above-captioned document has been revised. The enclosed original pages, with one copy of each, are for the Director's brief and the copy of the brief formerly issued to Mr. Holloman, both of which are maintained in the Director's Office.

Cover page - Revised to show current date.

Page 19 - Revised to show action to be taken by certain liaison agents.

RECOMMENDATION:

That existing copies of captioned document be revised accordingly.

Director's copy changed 11/19/59

Enclosures

RHH:mld (7)

1 - Director's Office (Holloman's Copy) (With enclosure)
1 - Mr. McGuire (With enclosure)
1 - Mr. DeLoach (With enclosure)
1 - Mr. Belmont (With enclosure)
1 - Liaison (With enclosure)
1 - Mr. Minnich (With enclosure)

REC- 22 66-11381-2366

133

10 NOV 24 1959

67 DEC 1 - 1959

November 30, 1959

Medical Officer in Charge
United States Public Health
Service Outpatient Clinic
Department of Health, Education
and Welfare, South Building
Fourth and D Streets, Southwest
Washington 25, D. C.

Dear Sir:

[redacted], an employee of this Bureau, is being referred to your clinic for the determination of blood type and Rh factor.

b6
b7C

You are authorized to bill the Federal Bureau of Investigation $6.00.

Very truly yours,

Personnel Officer

REC 21 66-17301-2361

EX-105

4 NOV 30 1959

ECK:ald
(7)
1 - J. T. Minnich
1 - J. S. Johnson

NOTE: It was recommended and approved 12/30/55 per memo entitled "War Plans - Blood Data" that employees on the evacuation list at SOG whose blood types and factors are unknown be typed and factored at USPHS at $6.00 each. These names are being furnished USPHS at its request in order that it may prepare and submit voucher to Bureau for payment.

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

PERS. FILE

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: December 4, 1959

FROM : F. A. Frohbose

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

SUBJECT: DEFENSE PLANS -
OFFICE OF CIVIL AND DEFENSE MOBILIZATION (OCDM)
PROGRAM FOR AFFORDING PROTECTED FACILITIES TO
CERTAIN RELOCATION SITES IN THE FEDERAL RELOCATION ARC

This matter involves an Office of Civil and Defense Mobilization (OCDM) - General Services Administration (GSA) program for modifying (hardening) 17 selected sites, including the Bureau site, in the Federal Relocation Arc.

66-1738 1-2374

Memorandum Roach to Belmont dated 6-19-59 advised the OCDM estimated cost figure for modifying our site, which would consist of construction of an underground facility of one or two floors, was $770,000, and that GSA-OCDM had not figured out the ground rules for presentation to Congress. However, the amount was to be included in GSA's fiscal 1961 budget.

On 12-4-59 Ed Cox, OCDM, telephonically advised Supervisor Minnich, Liaison Section, that the amount for modifying the Bureau's site is definitely to be included in GSA's budget unless the Bureau has some objection. In addition, Cox said that they are pushing ahead on this program and they will need certain information to include in a prospectus to support the request for modification of our site. He said the information would be along the lines of the number of personnel to use the space from the day of attack to 30 days after the attack; the number of personnel to be utilized per each working shift; the number of personnel who might use the site on a continuous manning basis for day to day duties; the desk space that will be required; the approximate number of male and female personnel, so that lavatory and bunking space may be determined; and any special communications, filing equipment, or other equipment that might be needed. Cox said they are preparing a form concerning the information required and he would send the form to Minnich. He said that they contemplate having a conference with the Bureau concerning this matter sometime after the week of December 14, 1959.

55 DEC 23 1959

66-1738 1-2374

JTM:sal (8)

EX-135 REC- 11

10 DEC 14 1959

1 - Mr. Belmont
1 - Mr. Mohr
1 - Mr. Tamm
1 - Mr. McGuire
1 - Mr. Parsons
1 - Liaison
1 - Mr. Minnich

(Attention Mr. Gauthier)
(Attention Mr. Gallagher)
(Attention Mr. Wherry)
(Attention Mr. [redacted])

b7E

LIAISON

THREE

Memorandum Frohbose to Belmont
RE: DEFENSE PLANS - OCDM PROGRAM FOR AFFORDING PROTECTED FACILITIES TO CERTAIN RELOCATION SITES IN THE FEDERAL RELOCATION ARC

OBSERVATIONS:

Concerning inclusion of the request for funds in GSA's budget, this has been the intent of this program all along and it is in line with the Director's approval of a recommendation that at the time this matter comes up for appropriation, the request will have to be pushed by GSA-OCDM; also, with the Director's notation concerning this recommendation, "Right. I don't intend to allow FBI to be used as a lever for it."

Upon receipt of the form being forwarded by Cox, the information requested by it will be compiled by the Divisions concerned and submitted for approval prior to discussion with GSA-OCDM representatives after the week of December 14, 1959.

ACTION:

None. You will be kept advised of further developments concerning this matter.

Mr. [redacted], Administrative Assistant Attorney General

December 13, 1958

b6
b7C

Director, FBI

AVAILABILITY OF INDISPENSABLE RECORDS FOR EMERGENCY USE

In accordance with Non-Military Defense Program Memorandum VI-2, dated March 23, 1954, and issued by the Office of Defense Mobilization, Executive Office of the President, there are enclosed the original and two copies of the Status Report of this Bureau's program on the above-captioned subject.

Enclosures (3)

1 - Memphis - Enclosure
1 - [redacted] - Enclosure
1 - Liaison Section, Domestic Intelligence Division, Attention: Mr. Minnich - Enclosure

b7E

NOTE: The above-quoted directive requires that each Department and Agency submit in duplicate a status report on indispensable records to the Records Management Division, National Archives and Records Service, General Services Administration, within two weeks following June 30 and December 31.

LLR:cag
(9)

ENCLOSURE

REC-51

66-17351-2375

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

STATUS REPORT

DATE December 10, 1959

Indispensable Records for Emergency Use
(Records may be duplicates, microfilm or summaries)

TO: Records Management Division, National Archives and Records Service
General Services Administration, Washington 25, D. C.

FROM: Department of Justice (Department or Agency) — Federal Bureau of Investigation (Major Bureau or Office)

1. a. Location:

Special Records Repository or Key Field Office

(Room Number, Street Address) (City and State).

b. If reliance is placed on assembling duplicates now located in Field Offices, so indicate Yes. In such event officials named in Paragraph 3 must be cognizant of plans.

2. Brief identification of records by location:
Investigative and related files of Federal Bureau of Investigation.

3. Officials authorized to make records available:

a. In Washington (two officials cognizant of plans)

Mr. John J. McGuire, Jr.
(Name)
Room 7746, Extension 2331
(Business Address, Phone Number)
3273 South Stafford St.
Arlington, Virginia
TEmple 6-8404
(Home Address, Phone Number)

Mr. Frank W. Walkart
(Name)
Room 7744, Extension 2331
(Business Address, Phone Number)
3715 Weltham St.
Washington 23, D. C.
REdwood 6-5457
(Home Address, Phone Number)

b. Outside Washington (two officials at different locations cognizant of plans)

Mr. Frank C. Holloman
1104 Sterick Building
Memphis 3, Tennessee
JAckson 5-7373
(Name, Business Address, Phone Number)
1576 Oakwood Drive
Memphis, Tennessee
EXpress 8-1652
(Home Address, Phone Number)

Mr. [redacted] b7E
(Name, Business Address, Phone Number)
[redacted]
(Home Address, Phone Number)

4. a. Is your agency's program in full operation and now capable of meeting emergency requirements? YES X NO ____.

b. If your program is not in full operation, indicate factors causing delay and estimate date of readiness.

A copy of this report has been forwarded to the officials named in Paragraph 3-b. REPORTED BY: L. E. SHORT (Chief, Service and Review Section, Records Branch).

175 2 [redacted] 631
(Code and Extension)

66-17381-

ENCLOSURE

2-original and duplicate 1-yellow
1-Mr. Mohr (Attention: Mr. Gauthier)
1-Mr. Tamm (Attention: Mr. Gallagher)
1-Mr. McGuire (Attention: Mr. Wherry) b7E
1-Mr. Parsons (Attention: Mr. [redacted])
1-Mr. Belmont 1-Liaison 1-Mr. Minnich
December 17, 1959

b6
b7C

Mr. [redacted]
Administrative Assistant
Attorney General

Director, FBI

REC- 57 66-17331-238

FBI RELOCATION SITE

Reference is made to your letter dated December 15, 1959, and the classified document which you sent to Mr. Mohr under separate cover regarding the FBI relocation site.

The information requested by the classified document is in such detail it will require a general survey concerning our space requirements at the site. It is anticipated that the information requested will be furnished to you at the earliest possible time.

17 3 31 PM '59
RECORDED-READING ROOM
FBI

JTM:nck (10)

Cover memo Frohbose-Belmont, 12-15-59
DEFENSE PLANS - OFFICE OF CIVIL AND DEFENSE MOBILIZATION PROGRAM FOR AFFORDING PROTECTED FACILITIES TO CERTAIN RELOCATION SITES IN THE FEDERAL RELOCATION ARC. JTM:nck

DEC 17 1959

Tolson
Belmont
DeLoach
McGuire
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Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

DEC 23 1959

MAIL ROOM ☐ TELETYPE UNIT ☐

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. CALLAHAN

DATE: 12-22-59

FROM : [redacted]

b6
b7C

SUBJECT: BUPLAN - SPECIAL TRANSPORTATION PASS

The Special Transportation Passes to be used in event of emergency for [redacted] have been recalled and destroyed or accounted for, in accordance with memorandum of 4-2-58, Belmont to Boardman. All passes were personally destroyed with the exception of number One, charged to the Director.

b7E

It is recommended that our control book on these passes be destroyed.

Mr. Mohr advised OK to destroy per Mr. Callahan per Mr. Michael 12/22/59 jl

E

REC-18 66-17384-2377

10 DEC 22

lwl
(3)

File 3/11

55 DEC 23 1959

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: December 15, 1959

FROM : F. A. Frohbose

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

SUBJECT: DEFENSE PLANS - Fed. S.O.G
OFFICE OF CIVIL AND DEFENSE MOBILIZATION
PROGRAM FOR AFFORDING PROTECTED FACILITIES
TO CERTAIN RELOCATION SITES IN THE
FEDERAL RELOCATION ARC

This matter involves an Office of Civil and Defense Mobilization (OCDM) - General Services Administration (GSA) program for modifying (hardening) 17 selected relocation sites, including the Bureau's site, in the Federal Relocation Arc. Previous information from OCDM showed estimated cost figure for modifying our site, which would consist of construction of an underground facility of one or two floors, was in the neighborhood of $770,000 and the amount necessary was to be included in GSA's fiscal 1961 budget. Memorandum Frohbose to Belmont 12-4-59 advised, according to OCDM, the amount for modifying the Bureau's site is definitely to be included in GSA's budget; OCDM and GSA are pushing ahead on the program; and a form was being prepared in order to obtain required information to support inclusion of the request for funds in GSA's budget. It was observed that upon receipt of the form, information requested by it would be compiled by the Divisions concerned and submitted for approval prior to transmittal to GSA-OCDM.

By letter dated December 15, 1959, [redacted], Administrative Assistant Attorney General, advised there had been sent to Mr. Mohr under separate cover a classified document regarding our relocation site and [redacted] requested that we furnish his office at the earliest convenience the requested data for transmittal to GSA. The document furnished to Mr. Mohr is a Thermofax of a form requesting certain information regarding our relocation site space. The information requested in the first portion of the form is readily available, pertaining to total number of personnel to occupy relocation site under certain conditions, broken down by office employees and number of employees such as communications personnel, and further broken down as to male and female employees. The second portion of the form will require considerable study and a survey by representatives of the

b6
b7C

1 - Mr. Mohr (Attention: Mr. Gauthier)
1 - Mr. Tamm (Attention: Mr. Gallagher)
1 - Mr. McGuire (Attention: Mr. Wherry)
1 - Mr. Parsons (Attention: Mr. [redacted])
1 - Mr. Belmont
1 - Liaison Section
1 - Mr. Minnich

b7E

REC- 11 66-1381-2378

55 JAN 4 1960

JTM:ndk (8)

10 DEC 31 1959

Enclosures sent 12-17-59

Administrative, Laboratory, Training and Inspection, and Files and Communications Divisions to determine the square footage of space necessary for files, storage of office supplies, communications, and any special requirements for specialized type of equipment.

Observations:

The surveys that will be necessary in order to compile the information requested by the form will take at least one week. It would appear desirable to have representatives from the Divisions concerned to immediately confer with Supervisor Minnich, Defense Plans Desk, so that this project might be started. Additionally, we should advise [redacted] that we are compiling the information requested and it will be furnished to him at the earliest possible time. b6 b7C

RECOMMENDATIONS:

(1) That the Administrative, Laboratory, Training and Inspection, and Files and Communications Divisions immediately designate representatives to confer with Supervisor Minnich, Defense Plans Desk, concerning the information requested by the form and that the final information, prior to being furnished to [redacted], be thoroughly checked by the Budget and Accounting Section of the Administrative Division. b6 b7C

(2) That the attached letter be sent to [redacted]. b6 b7C

12/17

12/17

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 06-25-2012

COPY

RELOCATION SPACE INFORMATION

Federal Bureau of Investigation

Date Information Furnished _____

Employees to Share Space	Pre-Attack Cadre	Plan C	D-Day to D+30	D+30 and Beyond
A. Office Employees				
Number on each shift-1				
2				
3				
B. Non-office Employees				
C. Total All Employees				
(1) Male				
(2) Female				

Space Details - in Square Feet

A. Office (Leave Blank) _____
B. Files - Vaults _____
C. Storage Office Supplies _____
D. Communications, Protective & Comfort Features (Leave Blank) _____
E. Special Requirements (Explain in Remarks) _____
F. Total (Leave Blank) _____

(See reverse side for explanation of items).

Remarks (Continue on additional sheets, if necessary).

I certify that the number of employees listed above and the space therefor are necessary to carry out essential emergency functions of the Federal Bureau of Investigation between D-Day and D+30 at the Departmental Headquarters Relocation Site.

Name _____ Title _____

~~CONFIDENTIAL~~ WHEN FILLED IN

COPY

66-17381-2378
ENCLOSURE

C O P Y

Space requirements for A and D under Space Details will be based primarily upon personnel requirements.

Communications space is for terminal equipment used in connection with the ICS. Communications needs over and above these requirements should be included in item E.

Space for sleeping, recreation, eating, and protective equipment is also included in item D.

Special Requirements. If there are space requirements for special equipment such as tabulating and computing machines or laboratories (darkrooms, etc.) list the amount of such space required together with a full explanation of the special requirement.

Fallout Protection. Space required from D-Day to D+30 is to be protected against radioactive fallout in accordance with OCDM standards and shall be capable of sustaining employees for that period.

C O P Y

66-1735 1-2378
ENCLOSURE

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 06-25-2012

~~CONFIDENTIAL~~

2-original & duplicate 1-yellow
1-Mohr (Attention: Gauthier)
1-Tamm (Attention: Conrad)
1-McGuire (Attention: Brady & Wherry)
1-Parsons (Attention: [redacted]) b7E
1-Belmont
1-Liaison
1-Minnich

December 31, 1959

b6
b7C
Mr. [redacted]
Administrative Assistant
Attorney General

Director, FBI

Buffalo - For S.O.C.

FBI RELOCATION SITES

Reference is made to this Bureau's letter dated December 17, 1959, wherein you were advised that information regarding the FBI's relocation sites, as requested in your letter dated December 15, 1959, would be furnished you at the earliest possible time.

Information regarding personnel requirements, as requested by General Services Administration (GSA), is as follows:

Employees to Share Space	Preattack Cadre	Plan C	D-Day to D+30	D+30 and Beyond
A. Office Employees Number on Each Shift	10	16	550	*See Narrative Comments
Shift #1 (8am-8pm)	20	25	209	
Shift #2 (8pm-8am)	20	25	121	
B. Non-Office Employees	30	34	74	
C. Total All Employees	40	50	330	
(1) Male	40	44	204	
(2) Female	0	6	126	

DEC 31 9 57 AM 1959 FBI

MAILED 4 DEC 21 1959 COMM-FBI

*Thirty days subsequent to an attack the FBI would, of course, require the services of all available employees assigned to FBI Headquarters in the Washington, D.C., area. However, since so many important, unpredictable factors (such as site capacity above and below ground, availability of personnel, and ability of personnel to travel) would govern this figure, it is considered impractical at this time to state a personnel figure under this condition.

REC-34 66-17281-[illegible]

It is noted that the copy of the ~~DSA~~ form furnished by you requested information on a three-shift basis. FBI defense planning has always envisaged FBI employees working 12-hour (or longer) shifts under emergency conditions. Consequently, shift assignments are set forth on a two-shift basis.

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

JTM:nck
(10)

Cover memo Frohbose-Belmont, 12-29-59 re OCDM PROGRAM FOR AFFORDING PROTECTED FACILITIES TO CERTAIN RELOCATION SITES IN THE FEDERAL RELOCATION ARC. JTM:nck

MAIL ROOM ☐ TELETYPE UNIT ☐

~~CONFIDENTIAL~~

Note on Yellow - Page 2

~~CONFIDENTIAL~~

Mr. [redacted]
Administrative Assistant
Attorney General

b6
b7C

Regarding "Space Details - in Square Feet," the information requested is set forth in outline which corresponds with the GSA form and utilizing only those outline letters requiring answers.

B.	Files	803 square feet
C.	Storage Office Supplies	500 square feet
E.	Special Requirements	2,718 square feet

The Special Requirements consist of the following:

FBI Director's Office	639	square	feet
FBI Associate Director's Office	438	"	"
Attorney General (standby space)	373	"	"
Communications			
(1) Cryptographic Space			
(a) FBI Coding Machines	90	"	"
(b) FBI Radio Teletype Equipment	87	"	"
(c) File and Supply Cabinet Space	21	"	"
(d) Vault Space	256	"	"
(2) Switchboard Space			
(a) Two-position manual Switchboard	100	"	"
(3) Teletype Space			
(a) 3 TWX Teletype Machines	35	"	"
(b) 3 Microwave Teletype Machines	56	"	"
Essential Working Indices, Microfilm Viewer Space, Cabinets for Highly Classified and Sensitive Files	133	"	"
Laboratory Equipment and Working Area	435	"	"

It is understood that certain items, such as decontamination rooms; internal heating, power, and water plants; bunking, kitchen, and dining facilities; and desk space will be figured on a basic formula ratio. Additionally, it is presumed space allotted for Interagency Communications System terminal equipment will include storage of related cryptomaterials, and a darkroom to be used in conjunction with the facsimile transceiver machine.

It is requested that this Bureau be furnished for review the final figures on total space computation prior to GSA's use of them in GSA's 1961 budget.

NOT [redacted] ified "~~Confidential~~" inasmuch as incoming form from [redacted] s so classified.

~~CONFIDENTIAL~~

SPECIAL SPACE REQUIREMENTS

I.	Director's Office	639 sq. ft.	
II.	Associate Director's Office	438 " "	
III.	Attorney General (standby space) . .	378 " "	
	Total		1,455 sq. ft.
IV.	Identification Division	None	
V.	Training and Inspection Division . .	None	
VI.	Administrative Division		
	A. Storage Office Supplies	500 sq. ft.	
	Total		500 sq. ft.
VII.	Files and Communications Division		
	A. Files		
	1. Storage and Work Area . . .	803 sq. ft.	
	B. Communications		
	1. Cryptographic Space		
	a. FBI Coding Machines . .	90 " "	
	b. FBI radio teletype equipment	87 " "	
	c. File and Supply Cabinet Space	21 " "	
	d. Vault Space	256 " "	
	2. Switchboard Space		
	a. Two-position manual Switchboard	100 " "	
	3. Teletype Unit Space		
	a. 3 TWX Teletype Machines.	85 " "	
	b. 3 microwave teletype machines	56 " "	
	Total		1,498 sq. ft.
VIII.	Domestic Intelligence Division		
	A. Subversive Control Section		
	1. Essential Working Indices .	50 sq. ft.	
	B. Nationalities Intelligence Section		
	1. Microfilm Viewer Space . . .	12 " "	
	C. Espionage Section		
	1. Cabinets for Highly Classified and Sensitive Files .	19 " "	
	Total		81 sq. ft.

EXHIBIT 2

IX.	Investigative Division	None	
X.	Laboratory Division		
	A. Document Section		
	1. Equipment and Work Area . .	40 sq. ft.	
	B. Electronics Section		
	1. Equipment	120 " "	
	2. Repair Shop	200 " "	
	C. Physics and Chemistry Section		
	1. Equipment and Work Area . .	75 " "	
	Total		435 sq. ft.
XI.	Crime Records Division		
	A. 2 cabinets, 1 table, and work area	52 sq. ft.	
	Total		52 sq. ft.
	GRAND TOTAL		4,021 square feet

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: December 29, 1959

FROM : F. A. Frohbose

Tolson
Belmont ✓
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

SUBJECT: DEFENSE PLANS -
OFFICE OF CIVIL AND DEFENSE MOBILIZATION PROGRAM
FOR AFFORDING PROTECTED FACILITIES TO CERTAIN
RELOCATION SITES IN THE FEDERAL RELOCATION ARC

Memorandum Frohbose to Belmont dated 12-15-59 advised letter received from [redacted], Administrative Assistant Attorney General, requesting we furnish him at earliest convenience, for transmittal to General Services Administration (GSA), certain information regarding our relocation site space. By letter dated 12-17-59, [redacted] was advised a survey would be made and information furnished at earliest possible time. This matter pertains to Office of Civil and Defense Mobilization (OCDM) - GSA program for modifying (hardening) 17 selected relocation sites in the Federal Relocation Arc, including our site. The information requested is to be used by GSA to support inclusion of a request for funds in GSA's fiscal 1961 budget, which funds would be used to provide us with an underground facility.

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Information requested is in two categories; namely, personnel and space requirements. Personnel figures requested are for four conditions and on basis of our defense planning, plus survey and coordination with all Divisions, the figures we should furnish are as follows: (1) Preattack Cadre - This is our continuous manning staff consisting of personnel assigned to [redacted], plus the kitchen and dining room staff. Total - 40. (2) Mobilization Plan C - This figure is to encompass the number of personnel who would be sent to our site during a period of international tension when the President might activate relocation sites in the Federal Relocation Arc. Initially, we would send 4 Communications Section, 2 Laboratory Division, 1 Administrative Division, and 3 Domestic Intelligence Division employees to our site, for a total of 10. This total, added to the preattack cadre of 40 would give us a Mobilization Plan C total personnel of 50. (3) Personnel to occupy relocation site from D-Day (day of attack) until D+30 (30 days after attack). GSA-OCDM planning assumption and concept requires that the figures in this category be composed of the preattack cadre (40), Mobilization Plan C personnel (10), and all personnel who would proceed to our site on receipt of imminent attack warning, remaining at our site for at least 30 days in a "buttoned up" or isolated situation. Heretofore we have considered our "key relocatees" as those

b7E

2 ENCLOSURE
1 - Mr. Mohr (Attention: Mr. Gauthier)
1 - Mr. Tamm (Attention: Mr. Conrad)
1 - Mr. McGuire (Attention: Messrs. Brady and Wherry)
1 - Mr. Parsons (Attention: Mr. [redacted])
1 - Mr. Belmont 1 - Liaison Section
1 - Mr. Minnich

b7E

JTM:nck (8) Enclosure sent 12-31-59

REC-79 66-1738-2384

10 JAN 7 1960

55 JAN 8 1960

employees whose services would be required at our site during the first 24 to 48 hours, after which we would send down a second surge of personnel, to a capacity figure for our site of 336. We have re-analyzed our needs under this 30-day concept and determined the number for all Divisions and Executive Offices is 290. This figure includes the 10 who would go down under Mobilization Plan C; therefore, 290 plus preattack cadre of 40 results in a total of 330 employees in this category. (4) Personnel needed D+30 and beyond. This is not an important figure since many factors, such as site capacity, ability to travel, and availability of personnel subsequent to an attack, will govern this figure. It is felt we should not state a figure in this column but give a narrative answer.

Other information requested pertains to a breakdown of office and nonoffice employees, male and female employees, and shift assignments. Regarding shifts, GSA-OCDM requirements are for three shifts; however, since our planning has always envisaged FBI employees working 12-hour shifts or more under emergency conditions, we are setting forth shift assignments on a 2-shift basis. (See Exhibit 1 for personnel requirements by Executive Offices and Divisions.)

Information regarding space requirements totals 4,021 square feet and includes space for files; FBI communications; office supply storage; office and sleeping space for the Director, Associate Director, and standby space for the Attorney General; and miscellaneous space. Certain items, such as desk space, decontamination rooms, internal heating and water plants, sleeping, kitchen, and dining facilities are to be figured by GSA-OCDM on a basic formula ratio. Space required by terminal equipment of the Interagency Communications System is to be figured by GSA-OCDM. (See Exhibit 2 for specific space requirements.)

Observations

It appears evident this information requested by GSA-OCDM is very preliminary in nature and undoubtedly additional requests will be made of us in connection with this program. Therefore, it appears desirable to request in the letter to [redacted] that GSA be requested to furnish us with the final figures on total space computation prior to using them in connection with their budget request.

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b7C

RECOMMENDATION:

That attached letter be sent to [redacted] setting forth figures as outlined herein.

1/31 2 -

1/30

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

Memorandum

Tolson
Mohr
Parsons
Belmont
Callahan
DeLoach
Malone
McGuire
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Gandy

TO : Mr. A. H. Belmont

DATE: January 13, 1960

FROM : F. A. Frohbose

SUBJECT: ~~DEFENSE PLANS~~
ALLOCATION OF SPACE
AT [redacted] b7E

In view of the appointment of two new Assistants to the Director, it is necessary to re-allocate space at the Bureau's relocation site.

It is suggested that the space formerly occupied by Mr. DeLoach and his staff in [redacted] be assigned to Mr. Mohr and his staff. Mr. DeLoach and his staff will be furnished space in [redacted]. b7E

It is further suggested that the space assigned to Messrs. Frohbose, Baumgardner, and Bland in [redacted] be made available to Mr. Parsons and his staff. Baumgardner and Bland will be provided other space in [redacted] and Frohbose and Branigan will be provided space in [redacted] and [redacted], respectively. b7E

There are attached charts of the current space assignments and overlays showing proposed re-allocation.

RECOMMENDATION:

That above-suggested re-allocation of space be approved.

Enclosures

FHH:sal (4)

1 - Belmont
1 - Liaison Section
1 - Haynes

62 JAN 26 1960

REC-8 66-114381-2395

23 JAN 21 1960

2-original and duplicate
1-yellow
1-Liaison Section
1-Mr. Minnich

b7E

AC, [redacted] (66-2233) February 10, 1960

Director, FBI

PERSONAL ATTENTION

DEFENSE PLANS -
EMERGENCY EVACUATION

ReBulet 10-8-59 which enclosed documentary material in connection with the emergency relocation of Bureau officials and the Attorney General.

Enclosed are 20 copies of a list of emergency relocation sites of other Government agencies, dated 1-10-60. This list replaces the list previously furnished you dated 9-25-59 and the old listsshould be destroyed, with an appropriate record being made of the destruction.

The enclosed lists are classified "~~Top Secret~~" and they must be handled and maintained in accordance with the requirements of Executive Order 10501, and a proper record must be kept of their distribution.

Enclosures (20)

JTM:nck (5)

66-17571-2401

REC-11

EX-131

Tolson
Mohr
Parsons
Belmont
Callahan
DeLoach
[illegible]
Sullivan
Tom
[illegible]

MAIL ROOM ☑ TELETYPE UNIT ☐

MAILED 5
FEB 9 1960
COMM-FBI

DIVISION	D-Day to D+30 # Key Relocatees	Male	Female	#1 Shift 8 AM 8 PM	#2 Shift 8 PM 8 AM	Not Needing Desk Space	Mobilization Plan C Personnel	Remarks
IDENTIFICATION	3	3	0	2	1	0		
TRAINING AND INSPECTION	5	4	1	3	2	0		
ADMINISTRATIVE	18	13	5	13	5	3	1	
FILES AND COMMUNICATIONS								
Files	14	7	7	9	5	11		
Communications	28	10	18	19	9	26	4	
TOTAL	42	17	25	28	14	37	4	
DOMESTIC INTELLIGENCE								
Front Office	8	4	4	6	2	0		
Espionage	46	24	22	31	15	0		
Internal Security	40	21	19	21	19	0		b6
Subversive Control	46	25	21	25	21	0		b7C
Nat. Intelligence	22	10	12	15	7	0		b7D
Name Check	1	1	0	1	0	0		b7E
Central Research	2	2	0	1	1	0		
Liaison	9 *	4	5	7	2	0		* Including 2 [redacted]
TOTAL	174	91	83	107	67	0	3	
INVESTIGATIVE	10	7	3	7	3	0		
LABORATORY	23	20	3	18	5	4	2	
CRIME RECORDS	5	3	2	3	2	0		
DIRECTOR'S OFFICE	6 *	4	2	5	1	0		* Including the Director
MR. TOLSON's OFFICE	4 *	2	2	3	1	0		* Including Mr. Tolson
[redacted]	40 *	40	0	20	20	30		b7E * Preattack Cadre
TOTALS	330	204	126	209	121	74	10	

EXHIBIT 1

4-94 (Rev. 9-24-64)

BU PLANS - EMERGENCY HEADQUARTERS FOR S.O.G. 66-17381
SUBJECT FILE NO.

FOLLOWING SERIALS REMOVED FROM FILE AND DESTROYED IN ACCORDANCE WITH AUTHORITY CONTAINED IN 66-17386-1717

2297
2301 thru 2303
2305 thru 2308
2310
2312 thru 2319
2322
2326
2330 thru 2340
2342 thru 2343
2345 thru 2349
2351
2353 thru 2354
2356 thru 2357
2359 thru 2365
2367 thru 2368
2370 thru 2373
2380 thru 2383
2385 thru 2394
2396 thru 2397
2399 thru 2400

DATE _____

INITIALS _____

10/3/69 #10